

LAN ASSOCIATES

Memo to File #2.2961.03
Boonton BOE/Boonton HS Renovations

January 7, 2010

From: K. H. Karle, M. J. McGovern,
J. Sanders & N. Wrobel

Subject: Minutes of Meeting
on January 7, 2010

The above writers met with Mr. Dan DelMar of Epic Management, Inc. at the offices of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) in Midland Park, NJ on Thursday, January 7, 2010 at 2:30 p.m.

The following items were discussed:

1. We reviewed each drawing that was prepared by the previous architect, from CAM Design Group Architects, and found the following major issues:
 - a. There are a few bathrooms on the first floor that are not in the scope of work to be renovated, this needs to be verified with the owner if this is correct.
 - b. Bathroom ceilings, below the Science Rooms, on the first floor may need to be removed and patched to access gas and water piping for the lab tables.
 - c. The plans and door schedules need to be revised to show only new doors. Existing doors will be drawn with a 45° angle door swing and will be omitted from the door schedule.
 - d. LAN needs to verify with the owner if the door between Classroom's # 204 & #202 is staying.
 - e. The glass sidelights of the Classroom doors need operable interior shades.
 - f. Science Rooms are to get new VCT, including Room #214 which currently has VAT. LAN also needs a complete finish schedule for the entire project. LAN needs to add ADA desk details and core drill new openings in the floors for new lab furniture and close the existing openings. Teacher's tables will receive hot and cold water, students will only have cold water. Shower and eyewash is required in every room as well as coordination of wire mold.
 - g. Room #214 has add alternates that need to be noted.
 - h. The Bathrooms are to receive all new tile, reviewed that they meet ADA requirements, and have not decreased in quantity. They are also to get new ceiling light fixtures.
 - i. GC to hire an Asbestos Contractor. Aero Asbestos did original analysis.
 - j. Choral Room is to maintain a single entry door. The height of the ceiling is required to be 12'-0" minimum in height. The doors may also need to be rated; LAN to check. The storage room adjacent to this room may have to be 1 hour rated also.
 - k. The furniture on the perimeter of the Art Room is mostly fixed so the square feet of the room will change. Currently the room is noted as 1046 sf which requires two (2) exits from the room. LAN to verify the square footage and add additional exit

