

LAN ASSOCIATES

Memo to File #2.2961.05
Boonton BOE/Addition/Renovations
@ John Hill School

April 14, 2010

From: M. McGovern, AIA, LEED® AP &
R. Wostbrock, PE, LEED® AP

Subject: Minutes of Meeting on 4/13/10

The writers had the opportunity to review the status of the project with Dr. Christine Johnson at the Boonton Board of Education administration offices on Tuesday, April 13, 2010 at 11:00 a.m. The following items were discussed and are enumerated as follows:

1. LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) indicated that they would be consulting with Maser to obtain the civil design and project data for the previous school addition project developed by CAM. These drawings would be utilized to expedite LAN's resubmission of the project to the appropriate authorities. It was noted that all applications will have to be resubmitted. In particular, the New Jersey DEP application will be critical. It is unknown whether the project can be resubmitted as a revised application and/or whether the project will constitute a new submission. Either way the DEP approvals will require many months. It would be advantageous to have the project submitted as a revised application as opposed to a new project. A new project would in all likelihood take nine (9) to twelve (12) months for approval.
2. The schematic plans submitted by LAN were reviewed. It was noted the only change required would be the elimination of two (2) science rooms on the first floor. These science rooms would be reconfigured as fifth grade classrooms and the two (2) fifth grade classrooms on the first could be pulled back to revise the plan to omit approximately 1,600 sf to 2,000 sf of space.

Having nothing further to discuss, the meeting was concluded.


Michael J. McGovern, AIA, LEED® AP

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cc: Dr. Christine Johnson
Ms. Pam Ranco
Mr. Dan Delmar
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