

BOONTON BOARD OF EDUCATION
434 Lathrop Avenue, Boonton, NJ 07005
Phone: 973-335-3994 Fax: 973-335-8281

Dear Parents/Guardians,

Keeping parents informed and involved helps to insure student safety and improve student success. With today's on-the-go lifestyles, it has become more difficult for schools to reach families quickly and effectively. This is why our district uses Honeywell's Instant Alert System.

Instant Alert for Schools is an essential tool for notification and communication. Within minutes of an emergency, school officials can use Instant Alert to deliver a single, clear message to the students' parents or guardians by telephone, cell phone, e-mail, pager or PDA in any combination. The system can also be used to notify you of a school closing due to inclement weather. It's an equally effective way to keep you informed of everyday activities, such as event times and locations as well as schedule changes.

The system is Internet based, allowing each family to maintain a secure, password protected online profile. Included in this letter is an instruction sheet for accessing the system and creating your profile. You can log into your profile at any time to update your contact information. Maintaining the accuracy of your profile will increase the ability of the school and district to keep you informed.

Your online profile will enable you to:

- Input your personal contact information
- Select the type of school information you would like to receive on each of your contact devices
- Send yourself a test text message to make sure your text messaging contact information is entered correctly
- Add contact information of other caretakers of your children, such as a grandparent or neighbor
- Designate these caretakers as the main contact for your children if you are out of town

In addition to receiving communication alerts on your designated contact devices, the alert messages will also appear in your online profile. You can use this feature to read any alerts that may have been erased or deleted accidentally on your other contact devices.

I encourage all of you to take advantage of this opportunity, as our schools and district will be utilizing this system for imperative communications. Should you not have access to a computer, please contact your child's school office to make arrangements to access one of our computers. We hope you continue to find this service a benefit!

Sincerely,

Christine A. Johnson

Christine A. Johnson
Superintendent of Schools