

TOWN OF BOONTON PUBLIC SCHOOLS

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MR. THOMAS VALLE
Superintendent of Schools

MR. STEVEN GARDBERG
Business Administrator/Board Secretary

Users of District Facilities – Key Points

1. SMOKING IS PROHIBITED ON ALL SCHOOL PROPERTY. THIS INCLUDES BUILDINGS, FIELDS, PARKING LOTS, ETC. AND IS MANDATED BY STATE LAW.
2. VEHICLES ARE PROHIBITED ON FIELDS OR THE TRACK.
3. DOGS ARE PROHIBITED ON ANY SCHOOL PROPERTY INCLUDING THE FIELDS AND THE TRACK.
4. ALL GARBAGE MUST BE PUT IN PROPER RECEPTACLES.
5. FIELD BLACKOUT DATES: ALL district fields will not be available for two days each week as noted on the Spring/Summer Field Schedule as the fields need to rest. The exception to this rule occurs during the month of August when Summer and Fall sports may overlap.
6. ALL Facilities users MUST go to www.nwjerseyac.com – Boonton High School - to check field use status daily.
7. Early submission of your request is recommended as facilities and fields book up quickly. All applications must be received at least two (2) weeks in advance of your event.
8. Facilities/Fields may not be used without a current permit. Please have your permit with you, as custodial personnel will be doing spot checks.
9. Please ensure that your paperwork is in order. Requests can't go to the Board for approval until all required documents are in hand, i.e. Application, Insurance Policy, Hold Harmless, Fire Permit (if applicable), Roster of Participants (if applicable), etc.
10. School teams always have priority in athletic facilities.
11. Any unauthorized use of equipment or facilities will result in revocation of use of facilities.
12. Bleachers cannot be moved, in or out, for any reason, at any time.
13. The district has a custodian regularly scheduled on Saturdays. If your group requires more than one custodial or maintenance personnel or beyond an 8 hour shift your group will be charged accordingly.
14. The Concession stand is now locked with a combination lock. The combination will be changed each season. When you apply for use of the stand, you will be given the current combination. Bathroom keys are also available. We must have school staff working if you will be using the concession stand and bathrooms.

If you have any questions or need clarification of any policy or fees, etc., please contact the
Business Office at 973-335-9700, ext. 8002.